Ref	Where	Туре	Issue	Suggestions	Comments	Outcome
17	Across business park	Long-term Parking	HGV Trailers & Containers	Investigate enforcement action and liaise with businesses to remove the various trailers and containers parked on the highway.	Trailers are not permitted to be parked on the highway unless hitched to a taxed vehicle.	LBP has been working with businesses to remove trailers and containers from the highway. LBP is working with a business to identify an alternative location for the last trailer parked on the business park
20	Across business park	Long-term Parking	Abandoned Cars	Consider parking restrictions	We buy Any Car, Non LBP Businesses, Ryan	LBP has been working with businesses and Adur & Worthing Council to remove abandoned vehicles from the business park. On 2.5.19 another full review of business park was conducted and 2 vehicles were reported to Op Crackdown, which have now been removed. Ongoing action required.
12	Across business park	Parking	Insufficient On- street Parking	Encourage full usage of Marlborough Road Car. Consider new car park layout to increase capacity if need be.	Free up on-street parking for HGVs and minimise obstructions.	LBP have fully promoted the use of the Marlborough Road Car Park, which has freed up some on-street parking space. LBP to liaise with WSCC Estates regarding new car park layout to maximise off-street parking
44	Across business park	Road Markings	Faded Double Yellow Lines	Request repainting to assist with enforcement action	Dependent on implementation of the Double Yellow Line Review	

Ref	Where	Туре	Issue	Suggestions	Comments	Outcome
36	Across business park	Signage	Lost Delivery Drivers	Consider a map at both entrances to the business park.	Highways advised that drivers stopping to view the maps could cause congestion at both access points to the business park.	LBP to consider further
19	Chartwell & Marlborough Road	Long-term Parking	White Vans/ Trucks	Consider parking restrictions		LBP has worked with businesses and residents to remove static vehicles from the business park, substantially improving access to on-street parking. Ongoing action required.
5	Chartwell & Marlborough Road	One Way System	Driving The Wrong Way	Investigate measures to raise awareness of the one way system i.e. improve signage and implement road painting at each access point	Discussed with Highways who explained that too much signage clutters driver's visibility and may not be an effective solution. Road painting would be a more effective approach.	Highways are happy to consider permission for LBP to paint 'One Way Only' with a directional arrow in the road, at each access point in Chartwell Road and Marlborough Road. LBP would need provide a map of works for consideration, use an approved supplier, fund these works and fund future repainting. LBP to consider costs and prepare a works plan for consideration by Highways.
7	Chartwell & Marlborough Road	One Way System	Enforcement for Drivers Travelling The Wrong Way	Work with Police to implement continual enforcement measures	Dependent on implementation of issue 5, as drivers currently say they were unaware of the one way system when leaving premises in Chartwell Road and Marlborough Road. The new road markings would alleviate this issue and enable action.	

Ref	Where	Туре	Issue	Suggestions	Comments	Outcome
32	Chartwell & Marlborough Road	Road Surface	Rivets & Pot holes	istrategy or potential new	Due to heavy HGV usage and concrete	LBP fed back to businesses that Highways will regularly monitor the road surface and address any potholes that qualify for works (deeper than a golf ball). LBP to undertake a review of potholes and report any that qualify for works.
8	Chartwell & Marlborough Road	Speeding	HGVs Speeding Round Bends	Consider 20mph limit and improve enforcement	Highways recommended retaining the current 30mph speed restrictions as 30mph is fully enforceable by the Police. Highways also advised not to erect contradictory speed signage on the Highway, as this could cause 30mph enforcement issues.	LBP have launched an informal '20 is Plenty' scheme across the business park and raised awareness of the speeding issues through the LBP News. LBP to provide '20 is plenty' stickers for businesses to display on their sites, to encourage staff and visitors to drive slowly whilst on the business park.
16	Entrance to Chartwell Road	Parking on Pavements	Vans Parked on The Pavement	Investigate enforcement action/planters	LBP has placed notices on vans and spoken to several drivers.	LBP has requested the traffic wardens issue enforcement notices for vehicles parked illegally on the corner. LBP to consider extending the double yellow lines during the Double Yellow Line Review

Ref	Where	Туре	Issue	Suggestions	Comments	Outcome
25	Chartwell Road (Crown Buildings)	Blocked Access	HVGs Waiting on Pavement	Consider HGV waiting bays or bollards in Chartwell Road.	HGVs waiting on the pavement block Crown Buildings' access causing access issues, lost deliveries and visibility issues. Highways have confirmed that insufficient width is available to enable installation on bollards without blocking the pavement	LBP is working with businesses to help address this issue. Consider loading bays on the highway, as part of Double Yellow Line Review
30	Chartwell Road (Next to Crown Buildings)	Blocked Access	HGV Access Restricted	Extend double yellows opposite 35 Chartwell Road	Insufficient turning space to exit 35 Chartwell Road	Consider in Double Yellow Line Review
47	Chartwell Road (opposite Winston Business Centre)	Blocked Access	Exit Blocked by parked cars opposite	Extend double yellows opposite 32 Chartwell Road	HGV are having difficulty turning out of the site due to vehicles parked legally outside 45 Chartwell Road	Consider in Double Yellow Line Review
37	Winston Business Centre	Signage	Drivers Missing Access	Replace removed pylon sign, with a directional sign mounted on a lighting column, on the opposite side of the road	In principal permission received and directional sign on order	LBP liaising with SSE for formal permission prior to sign installation
23	Winston Business Centre/ Chartwell Road	Junction Visibility	Vehicles blocking visibility	Extend yellow lines in Chartwell Road to improve visibility	High vehicles parked legally in Chartwell Road outside Viridor, make it difficult to exit Winston	Consider in Double Yellow Line Review
15	Chartwell Road (Near Winston Business Centre)	Parking	Staff Parking	Support WBC to free up their onsite parking spaces. Consider if any further onstreet parking provision would be feasible in Chartwell Road	Winston BC have raised concern that non- WBC businesses are using their parking spaces.	LBP has been working with businesses to free-up parking spaces within WBC and this has improved the onsite parking provision. LBP to continue to support this issue
48	Chartwell Road (Before bend)	Parking	Parking on double yellows line	LBP to work with businesses to identify solutions.	Delivery cars and Driving Instructors parking on double yellows	Consider in Double Yellow Line Review

Ref	Where	Туре	Issue	Suggestions	Comments	Outcome
6	Spencer Road/ Chartwell Junction	One Way System	Faded Road Markings	Repaint junction road markings	Learner drivers are failing their tests as road markings are unclear and they keep turning the wrong way out of Spencer Road	Currently the road painting has not reached the requirements for repainting, but Highways will continue to consider this request.
24	Spencer Road/ Chartwell Junction & Outside 67 Chartwell Road	Junction Visibility	Car transporters blocking visibility	Investigate prevention measures	Loading cars on double yellow lines in Chartwell Road. Dangerous drivers and Learner Drivers exiting Test Centre and blocking business access	LBP is working a business to reduce impacts and has suggested a review of site layout to increase capacity and alternative loading sites.  Consider implementing a loading bay on the highway as part of the Double Yellow Line Review
49	Chartwell Road (After bend)	Parking	Parking on double yellows line	LBP to work with the business to identify solutions.	Vans parking both sides of the road on double yellows during early morning.	LBP met with the business and suggested an alternative parking location, in the meantime the business agreed to only park on one side. LBP awaiting update from the business.
14	Marlborough Road (Before Fire Station)	Parking	Short-term Parking Needed	Consider if short term parking is feasible for HGV's to collect food	HGVs are parking on double yellows to collect food from Tuk Tuk	Consider HGV loading bay with waiting restrictions in Double Yellow Line Review

Ref	Where	Туре	Issue	Suggestions	Comments	Outcome
39	Marlborough Road (Quoin Estate)	Signage	Relocate Sign	Move to nearside of entrance, as drivers miss the access	Discussed with Highways who advised the proposed position would not improve the issue, as the sign would still be seen too late. There are no unobscured sites available on opposite side of Marlborough Road. Highways suggested a directional sign be mounted on a lighting column ahead of the site entrance. In principal permission received and directional sign on order	LBP liaising with SSE for formal permission prior to sign installation
45	Marlborough Road (near junction with Winston Road)	Blocked Access	Car transporters blocking access	Consider HGV loading bay with waiting time restrictions	Blocking HGV access for 83 Marlborough Road	Consider in Double Yellow Line Review
27	Marlborough Road (North End)	Blocked Access	HVGs Loading on Double Yellows	Cover in issue 10.		Consider in Double Yellow Line Review
28	Marlborough Road (North End)	Blocked Access	HGV Access Restricted	Extend yellow lines to include the space between 24 & 25 Marlborough Road	Insufficient turning space to exit 24 Marlborough Road due to single parking space	Consider in Double Yellow Line Review
46	Marlborough Road (North End)	Blocked Access	Cars parked near access	2 parking spaces need removing outside 93 Marlborough Road	Blocking HGV access to 93 Marlborough Road. This would provide parking on only one side of the north end of Marlborough Road to reduce congestion and improve access	Consider in Double Yellow Line Review
29	Marlborough Road (North End)	Blocked Access	Cars Park Over Access	Consider measures to prevent obstructions to 25 Marlborough Road.	Alignment issue with dropped curb and gated access	Consider in Double Yellow Line Review
43	Marlborough Road (North End)	Road Markings	White lines	Investigate why there are no white lines in the middle of the road	Highways confirmed that there is a minimum width requirement to enable white lines	LBP to investigate if Marlborough Road is too narrow to qualify for white lines

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10	Marlborough Road (North End)	Parking	Pedestrian and Road Obstructions	Consider measures to reduce obstructions	Vehicles park almost fully on the pavement causing obstruction for pedestrians. This section of road is narrow and partial parking on the pavement leaving pedestrian access, helps traffic flow.	LBP have worked with businesses and drivers to raise awareness and enable pedestrian access. LBP to continually monitor the pedestrian access. LBP to consider road width in the Double Yellow Line Review
1	Commerce Way	Drainage	Severe Road Flooding	Investigate drains and capacity	Highways immediately raised a work order to jet and clear drains in Commerce Way	11.9.18 Clearance works completed and rainfall now contained within roadway. 8.4.19 Highways will investigate if a new drain point can be installed to help drainage flow and remove puddle on south side of Commerce Way, near junction with Marlborough Road
35	Commerce Way (East end)	Signage	No HGV Turning Point	Consider warning sign	Highways confirmed that this is not an authorised highway sign.	Consider erecting a sign on private land to address this (e.g. on the CCTV pole)
26	Commerce Way (West end)	Blocked Access	Van & HVGs Loading	Consider bollards outside Modern Moulds Business Centre	Vehicles load on dropped curb blocking vehicles from exiting the forecourt and causing pedestrians to walk in the road. Highways confirmed insufficient width is available to enable installation on bollards without blocking the pavement	LBP is working with businesses to help address this issue. Ongoing action required.

Ref	Where	Туре	Issue	Suggestions	Comments	Outcome
22	Corner of Commerce Way/Peter Road	Junction Visibility	Vehicles blocking visibility	Improve visibility by extending yellow lines on south side of Commerce Way, from the junction with Peter Road to the drain cover.	HGVs also have difficulty turning into Peter Road	Consider in Double Yellow Line Review
34	Winston Road & Commerce Way	Congestion	Vehicles Exiting at 5pm	sequencing at A27 & A259 Junctions, consider Fire	Discussed at LBP Committee and decision to encourage businesses to stagger their staff leaving times to see if this will easy the situation, before changes are considered to the A259 lights	LBP to work with businesses to encourage staggered leaving times